

Training 5

DDS

25X1

JUN 23 1955

~~CONFIDENTIAL~~

MEMORANDUM FOR: Director of Personnel

SUBJECT : Request for Training [] at a Non-CIA Facility 25X1

25X1

1. I am returning your request for training for [] at the Management Course of the American Management Association, New York City.

2. The Office of Training offers a Basic Management Course, which I understand to be of about the same level and scope as the AMA course in all pertinent respects. It appears to me that the course conducted by OTR offers certain advantages in that it will not only serve to broaden the perspective of any of our key DD/S personnel, but it is oriented specifically to Agency problems. In addition, it is much less expensive.

3. The Agency can be compensated for underwriting the expense of external training of this type only if individuals selected for such training are capable of effectively applying the broad general principles learned in such courses to the solution of Agency management problems, and are in a position to do so. Even in those cases, I believe DD/S personnel will be better prepared to profit from a management training course outside of the Agency by having previously attended the Basic Management Course.

4. I am aware that several of your people have completed the AMA course during the past two years, when there was no choice but to seek management training outside of the Agency. My decision on this matter is in no way a reflection upon [], but the views here expressed will serve to give general guidance in all similar cases. 25X1

5. Since his current responsibility for contracting and allowances is in close support of operational activity, it might be well to schedule Mr. [] for additional training which will familiarize him with clandestine methods and techniques and with case officer problems.

SA/DDS/JR:epr (17 June 1955)

Distribution:

Orig. & 1 - Addressee

1 - DD/S Chrono

1 - DD/S Subject

1 - []

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L. K. WHITEDeputy Director
(Support)~~CONFIDENTIAL~~